



# PROMOTION CEREMONY GUIDELINES

## PERSONNEL ORDERS DIVISION INFORMATION

*Friday, February 27<sup>th</sup>, 2026*

FROM: PERSONNEL ORDERS DIVISION

TO: COMMANDS CONCERNED

SUBJECT: PROMOTION CEREMONY GUIDELINES - FEBRUARY 27, 2026

THE POLICE COMMISSIONER WILL HOST A PROMOTION CEREMONY ON FRIDAY, FEBRUARY 27, 2026. ACCORDINGLY, PERSONNEL BEING PROMOTED ARE DIRECTED TO REPORT AT 0700 HOURS WITH THEIR I.D. CARD TO POLICE HEADQUARTERS, ONE POLICE PLAZA, AUDITORIUM. THE CEREMONY WILL COMMENCE AT 1100 HOURS.

TO ENSURE THE CEREMONY REFLECTS THE PROFESSIONALISM AND DIGNITY OF THE OCCASION, GUESTS ARE EXPECTED TO CONDUCT THEMSELVES WITH APPROPRIATE DECORUM. WHILE CELEBRATING YOUR CO-WORKERS' ACHIEVEMENTS IS ENCOURAGED, CERTAIN BEHAVIORS, SUCH AS THE USE OF AIR HORNS, POSTERS, OR OTHER NOISE-MAKING DEVICES, CAN DISRUPT THE PROCEEDINGS, DELAY THE PROCESS, AND DETRACT FROM THE ACCOMPLISHMENTS OF OTHERS.

FOR THIS REASON, NOISE-MAKING DEVICES AND LARGE POSTERS WILL NOT BE PERMITTED IN THE AUDITORIUM. WE ASK THAT APPLAUSE AND CHEERS REMAIN BRIEF AND RESPECTFUL SO THE CEREMONY CAN PROCEED SMOOTHLY AND MAINTAIN A PROFESSIONAL TONE.

GUESTS WILL BE PERMITTED ENTRY BEGINNING AT 1000 HOURS AND MUST BE SEATED BY 1045 HOURS TO ENSURE THE TIMELINESS OF THE CEREMONY. ADDITIONALLY, DUE TO SEATING CONSTRAINTS, PROMOTEEES ARE ASKED TO LIMIT THE NUMBER OF GUESTS IN ATTENDANCE. ONCE ALL AVAILABLE SEATS IN THE AUDITORIUM ARE OCCUPIED, MEMBERS OF THE SERVICE WILL BE ASKED TO VIEW THE PROMOTION IN THE MULTIPURPOSE ROOM ADJACENT TO THE AUDITORIUM LOCATED ON THE 1<sup>ST</sup> FLOOR. CARPOOLING IS ALSO ENCOURAGED DUE TO LIMITED AVAILABLE PARKING.

PARENT COMMANDS ARE DIRECTED TO ENSURE THEIR SUBORDINATE UNITS ARE MADE AWARE OF THIS MESSAGE AS SOON AS POSSIBLE. DESK OFFICERS OR OTHER DESIGNATED PERSONNEL MONITORING DEPARTMENT EMAIL ARE DIRECTED TO DISTRIBUTE THIS MESSAGE AND ENSURE THAT PROMOTEEES ARE APPROPRIATELY NOTIFIED.

THERE WILL BE NO EXCUSALS EXCEPT FOR MEMBERS THAT ARE ON SCHEDULED ANNUAL VACATION, ON SICK REPORT, OR ASSIGNED TO M.E.L.D.

COMMANDING OFFICERS ARE DIRECTED TO NOTIFY THE UNIFORM PROMOTIONS UNIT AT (646) 610-6888 FOR ANY PROMOTEEES WHO ARE EITHER ON SICK REPORT, RESTRICTED DUTY, LIMITED CAPACITY, AUTHORIZED LEAVE, OR NOT ON FULL DUTY STATUS. IF THE OFFICE IS CLOSED, THE NOTIFICATION WILL BE MADE AT 0800 HOURS THE FOLLOWING DAY. MEMBERS OF THE SERVICE WILL STILL BE PROMOTED IF THEY ARE UNABLE TO ATTEND THE CEREMONY.

PLEASE NOTE, MEMBERS PROMOTED AS OF 1600 HOURS, FEBRUARY 27, 2026, ARE EXCUSED FROM ALL DUTY UNTIL 0700 HOURS, FEBRUARY 28, 2026.

NOTE: PROPER UNIFORM AND APPEARANCE WILL INCLUDE:

1. REGULATION BLACK, HIGH-GLOSS SHOES/LACE-TYPE OXFORD MUST BE WORN
2. SUMMER BLOUSE, PROPERLY FITTED
3. REGULATION EIGHT (8) POINT CAP (IN GOOD CONDITION)
4. REGULATION LONG SLEEVE SHIRT, PROPERLY FITTED

- 5. COMMAND INSIGNIA OR DESIGNATED RANK (COLLAR BRASS) ON THE UNIFORM SHIRT AND SUMMER BLOUSE
- 6. REGULATION TIE
- 7. REGULATION DRESS TROUSERS PROPERLY FITTED (NO DUTY TROUSERS)
- 8. WHITE GLOVES
- 9. HAIR TO BE PROPERLY CUT, TRIMMED, WORN OFF THE COLLAR AND PLACED UNDER UNIFORM CAP WITHOUT VISIBLE BULK
- 10. NO EARRINGS
- 11. NO PERSONAL ADORNMENT OR UNAUTHORIZED MODIFICATION OF UNIFORM (I.E. FRATERNAL PINS, ETC.)
- 12. PERSONNEL ASSIGNED TO HIGHWAY AND MOUNTED UNITS ARE PERMITTED TO WEAR BOOTS AND BRITCHES
- 13. UNIFORMED MEMBERS OF THE SERVICE, AND CIVILIAN MEMBERS OF THE SERVICE ASSIGNED TO THE TRAFFIC ENFORCEMENT DISTRICT AND SCHOOL SAFETY DIVISION WHO ARE AUTHORIZED TO WEAR A UNIFORM ARE **PROHIBITED TO GROW FACIAL HAIR, EXCEPT** UNDER THE FOLLOWING CIRCUMSTANCES:

- 1. WHEN REQUIRED BECAUSE OF MEDICAL CONDITION, AND WITH THE WRITTEN APPROVAL OF THE CHIEF SURGEON.
- 2. WRITTEN APPROVAL OF THE DEPUTY COMMISSIONER, EQUITY AND INCLUSION WHEN REQUIRED BECAUSE OF RELIGIOUS ACCOMMODATION.

NOTE: CIVILIAN PERSONNEL MUST APPEAR IN APPROPRIATE BUSINESS ATTIRE:

- 1. JEANS ARE NOT TO BE WORN
- 2. I.D. CARD MUST BE WORN AND DISPLAYED ON THE OUTERMOST GARMENT

NOTE: UNIFORM FOR TRAFFIC ENFORCEMENT AGENTS WILL INCLUDE:

- 1. HAT - WHITE EIGHT (8) POINT (IN GOOD CONDITION)
- 2. SHIRT - POWDER BLUE
- 3. SHOES - BLACK LEATHER, PLAIN TOE, LACE-UP
- 4. WHITE GLOVES
- 5. TROUSERS - NAVY BLUE WITH 1/4" NAVY BLUE BRAID
- 6. TIE - NAVY BLUE (IN GOOD CONDITION)
- 7. JACKET - NAVY UNIFORM BLAZER (SUMMER BLOUSE) WITH TWO NYPD/TRAFFIC ROCKER PATCHES (SERVICE STRIPS ARE NOT AUTHORIZED)

IN ALL CASES, THE PROMOTEE'S APPEARANCE IS TO BE EXEMPLARY. MEMBERS OF THE SERVICE BEING PROMOTED WILL NOT CHANGE INSIGNIA OR UNIFORM OF RANK UNTIL COMPLETION OF PROMOTION CEREMONY.

**NOTE: STRICT ADHERENCE TO THE UNIFORM/APPEARANCE STANDARDS LISTED ON THE UNIFORM PROMOTION CHECKLIST IS REQUIRED. ANY MEMBER IMPROPERLY GROOMED OR ATTIRED ACCORDING TO DEPARTMENT REGULATION WILL NOT BE ALLOWED TO PARTICIPATE IN THE PROMOTION CEREMONY. UNIFORM INSPECTION OF MEMBERS CONDUCTED AT THE UNIT/COMMAND LEVEL WILL BE SUBJECT TO REVIEW.**

IT IS THE MEMBER'S RESPONSIBILITY TO MAINTAIN THEIR DRESS UNIFORM IN A PROPERLY FITTED, HIGH-CONDITION STATE AT ALL TIMES. ADDITIONALLY, SUPERVISORS ARE RESPONSIBLE TO ENSURE THAT A POTENTIAL PROMOTEE IS IN FULL COMPLIANCE WITH ALL APPEARANCE GUIDELINES. TO ENSURE OBSERVANCE OF UNIFORM REGULATIONS AT PROMOTION CEREMONIES, THE PROMOTEE'S CURRENT COMMANDING OFFICER/DESIGNATED SUPERVISOR WILL INSPECT PROMOTEE PRIOR TO THE PROMOTION CEREMONY. THE RESULTS OF THIS INSPECTION WILL BE RECORDED ON A "UNIFORM PROMOTION CHECKLIST". ALL UNIFORMED MEMBERS BEING PROMOTED MUST APPEAR AT PROMOTION CEREMONY WITH A COMPLETED UNIFORM PROMOTION CHECKLIST AS DESCRIBED IN THE FOLLOWING PROCEDURES:

- |                                     |  |
|-------------------------------------|--|
| ADMINISTRATIVE GUIDE PROCEDURES:    | 304-07 PERSONAL APPEARANCE.                |
|                                     | 304-08 FACIAL HAIR POLICY.                 |
|                                     | 305-01 GENERAL UNIFORM REGULATIONS.        |
|                                     | 305-02 UNIFORM CLASSIFICATIONS.            |
|                                     | 305-03 UNIFORMS.                           |
|                                     | 319-03 CIVILIAN MEMBER-UNIFORMS/EQUIPMENT. |
| CIVILIAN EMPLOYEE REFERENCE MANUAL: | CHAPTER 3 GUIDELINES FOR DRESS CODE.       |

AUTHORITY: CHIEF OF PERSONNEL  
OPER: LT GUERRERO



**PROMOTION CEREMONY**  
**PERSONNEL ORDERS DIVISION INFORMATION**  
*Friday, February 27<sup>th</sup>, 2026*

FROM: PERSONNEL ORDERS DIVISION  
 TO: COMMANDS CONCERNED  
 SUBJECT: PROMOTION CEREMONY - FEBRUARY 27, 2026

U N I F O R M  
 P R O M O T I O N S

## TO DEPUTY CHIEF:

PATRICK CORTRIGHT	910420	DB CW TFD
WILLIAM J GALLAGHER	925327	LEG BUR

## TO INSPECTOR:

DARIUS J WHITE	929350	CT UNIT
RONALD C RAMOS	935562	AVIATION
ANDREY SMIRNOV	931503	PBBS
GEORGE A PIETROPINTO	896172	DB CEIS

## TO DEPUTY INSPECTOR:

PAMELA A JERONIMO	936815	009 PCT
ERIC J CARRASQUILLO	944416	025 PCT
MATTHEW M DIVITO	946944	TD 2
JOSEPH A LEONE	947931	PSA 2
CHRISTOPHER G CARLSEN	947998	SRG 1

## TO PROBATIONARY CAPTAIN:

RICHARD RAMIREZ	937328	SSD YRT
ERIK R TARNOK	947533	006 PCT
EQUASHIA V ALLEN	929500	017 PCT
SILAS K SAMUEL	942496	063 PCT
HOWARD E ZWEBEN	933512	076 PCT
PHILIP H WU	948520	107 PCT
MATTHEW R BREHM	944382	LEG BUR
ALVIN VALDEZ	946352	IAB ADMIN
KIMBERLEY J AUGUSTINE	945483	BX COURT
DURAN C MCLEAN	947244	BS CAS

## TO DETECTIVE FIRST GRADE:

ANTHONY M MAIDA	937006	JFK TF
TRESKA A DAUGHTRYMORALES	941620	IAB GRP 32
FRANCES T URENA	945070	CD OFF

JOSE L ORTIZ	928903	067 DET
JOSE L VARGAS	923299	BX VICE
MATTHEW J SGAMBATI	944997	F S S
SHONDELL R POLLARD	942373	Q CHILD

## TO DETECTIVE SECOND GRADE:

AMARJIT SINGH	939806	DB FEU
PEDRO ROMERO	934130	FORCE ID
DANIEL GUKELBERGER	948350	INT FIO PRG
WALTER T WARKENTHIEN	953559	TARU
KATRINA J NARVAEZ	954170	ESU K9
NICHOLAS J MARTIN	944772	HARBOR
LAMOUNT DEADERICK	933732	025 DET
SHELDON A MALCOLM	943512	105 DET
ALICIA M DIONISI	952752	BKROBSQ
BRYANT VILLEGAS	954406	WARRSEC
CLAUDE MEDE	939006	NARCBX

## TO DETECTIVE INVESTIGATOR:

SALVATORE BATTIMELLI	968268	BK TCS
MICHAEL G SIEVERS	953404	QN TCS
KYLE J VEGA	969413	INT EPU
KAYANAT ASLAM	966447	IAB
LERONE L DAVIS	946899	TARU
EDWIN J LAU	950730	024 DET
ROBERT J ALIFANO	971310	069 DET
NOAH J NICHOLSON	970738	069 DET
CHASE J KELLEY	960751	090 DET
WILLIAM J KILADITIS	970638	BN GRAND LARC
PATRICK GARDNER	971447	NARCBQN
CILLIAN L MCNAMARA	966707	C SCENE
MARLON A BORGE	971342	WARRSEC
NAMEL R HOLGUIN	960674	WARRSEC
MOISES RAMOS	956009	WARRSEC

## TO DETECTIVE SPECIALIST:

MARIAN D BENCEA	957375	010 PCT
EVRETT A KERR	967139	073 PCT
AMANDA M THOMAS	959294	075 PCT
SHAMSHER S DHILLON	946927	102 PCT
VICTOR DANIELS	929990	111 PCT
MARIO DORCILIEEN	957556	TD 34
JONATHAN E DAVIS	960424	TB SSTF
STEVEN R VEGA	959340	PSA 4
DENNIS N ALMONTE	970383	PSA 5
LAUREN HABER	955934	OPS UNIT
ALBAN KALAJ	950656	MOUNTED
GREGORY R REISERT	957077	SRG 1
MELISSA GRANADOS	970562	SRG 2
ARHENIS R LOPEZESTEVEZ	969914	MN CRT
RICHARD CASTELLANO	957429	BX CRT
JONATHAN R TORRES	971706	BX CRT



## TO PROBATIONARY SUPERVISING POLICE COMMUNICATIONS TECHNICIAN:

NATALEE A AJARIE	369799	COMM SEC
KESHA M CARABALLO	359658	COMM SEC
JANEA N HAZELL	367501	COMM SEC
KENNETH J HUANG	369709	COMM SEC
SHERESE M MAYNARD	367266	COMM SEC
PETA-GAYE J REYNOLDS	368105	COMM SEC
FRANCHESCA R SIGNORELLI	369858	COMM SEC

## TO PROBATIONARY COMPUTER ASSOCIATE (TECHNICAL SUPPORT) LEVEL I:

STEPHANIE R POOLE-KENNEDY	325141	INFO TECH SERV DIV
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## TO NON-COMPETITIVE COMMUNITY COORDINATOR:

TOMAS E GUZMAN CLEMENTE	369128	OFF OF EQUITY & INCLUSION
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## TO PROBATIONARY SENIOR POLICE ADMINISTRATIVE AIDE:

SANDY S NG	374489	006 PCT
SERENA Y LAU	372320	020 PCT
ASHLEE F ADAMS	374041	032 PCT
KATHERINE ARIAS	372142	033 PCT
JUDITH M ROBERTS	371508	050 PCT
SHELDON STEWART	372158	061 PCT
LELANDA M JONES	374056	083 PCT
MARTHA HERNANDEZ	371573	094 PCT
NINA E BYRD	367706	103 PCT
MATTHEW J FLICK	374458	121 PCT
JOSEPH MAI	374479	122 PCT
XIXIN TAN	372348	TD 30
DANIELLE DAVIS	369284	TD 32
ALEYA SURJNARINE	368173	TD 33
GLORIA C ADAMES PENA	371889	CAD

## TO PROBATIONARY ASSOCIATE TRAFFIC ENFORCEMENT AGENT LEVEL I:

LISA R JOHN	347607	TSO CONSTRUCTION COMPLIANCE
MARISOL ALICEA	355065	TSO INT RESP/SPEC EVENTS
FRANCIS O OWOEYE	359581	TSO INT RESP/SPEC EVENTS
SIMEON D MALOOK	367907	TSO HELP UNIT
MOHAMMED CHOWDHURY	361345	SO INTERSECTION CTRL
ALLISON N SMART SITAL	362255	SO INTERSECTION CTRL
NADINE A BENNETT	393402	BX TRAFF ENF UNIT
ADEBOWALE J ADELEKAN	370243	MAN SO TRAFF ENF 1
MD H REZA	364011	MAN SO TRAFF ENF 1
DVORA FAZILOV	361826	MAN NO TRAFF ENF UNIT
BALEE BARUA	354007	QN NO TRAFF ENF UNIT

SAJIN SHAJI	362223	SI TRAFF ENF UNIT
KURTIA BELFON-KING	364897	BK TOW POUND
DEBBIAN K GRANT-VIRGO	351256	BK TOW POUND
JOHN G MATISHEK	358904	BK TOW POUND
SHARAFAT UDDIN	367425	QNS TOW POUND

TO TRAFFIC ENFORCEMENT AGENT LEVEL IV:

EATON N BLAIR	367332	MAN SO TRAFF ENF 2
WINSTON H BARROW	356170	BK SO TRAFF ENF UNIT
EDGAR GUTIERREZ	359576	BK SO TRAFF ENF UNIT
OLEG IAVORSKI	361068	BK SO TRAFF ENF UNIT
ANDREW W THOMAS	362278	BK NO TRAFF ENF UNIT

TO TRAFFIC ENFORCEMENT AGENT LEVEL III:

KIMBLE ANN A SYLVESTER	363131	MIDTOWN TRAFF T/F
TRAVIS L WARE	358667	MIDTOWN TRAFF T/F
ERIKA FIOL	372247	MAN SO TRAFF ENF 1
CARLTON G WARREN	374657	MAN SO TRAFF ENF 1
ADEBISI W ADELEYE	355667	BK SO TRAFF ENF UNIT
DERRON A DEFREITAS	356340	SO INTERSECTION CTRL
LUVASIA N BOUGES	358629	NO INTERSECTION CTRL

TO SCHOOL CROSSING GUARD LEVEL II (FULL TIME):

MARTHA SANTOS	391619	044 PCT
EVA M CEPEDA	387230	050 PCT
ALFREDO RODRIGUEZ	389654	052 PCT
DAVID PADILLA	391494	121 PCT

(DESIGNATED SCHOOL CROSSING COORDINATOR)

PARENT COMMANDS CONCERNED MUST ACKNOWLEDGE RECEIPT OF THIS MESSAGE VIA PER1 OR CALL 646-610-8310

PARENT COMMANDS SHALL MAKE CERTAIN THAT ALL SUBORDINATE UNITS AFFECTED BY THIS MESSAGE ARE NOTIFIED AS SOON AS POSSIBLE.

AUTHORITY: CHIEF OF PERSONNEL  
 OPER: LT GUERRERO