



DATE: 2021-06-29
TIME: 06:02:19
SER#: 39804524

FINEST MESSAGE

General Administrative Information

TO: ALL UNIFORMED MEMBERS OF THE SERVICE

SUBJECT: NEW LINE OF DUTY INJURY REPORTING SYSTEM

ON JUNE 30TH THE MEDICAL DIVISION WILL BE UNVEILING A NEW AND COMPLETELY ELECTRONIC LINE OF DUTY INJURY (LOD) REPORTING SYSTEM. ON THIS DATE, THE MEDICAL DIVISION WILL NO LONGER ACCEPT FAXED OR EMAILED COPIES OF LOD REPORTS.

THIS SYSTEM WILL BE ACCESSIBLE FROM THE DEPARTMENT INTRANET VIA THE "APPLICATIONS" LINK ON THE MAIN PORTAL PAGE. IN ADDITION, IT IS ALSO ACCESSIBLE VIA A DEPARTMENT-ISSUED CELLPHONE BY CLICKING THE NEW MEDICAL DIVISION APPLICATION ICON ON THE HOME SCREEN. THE SYSTEM WILL REQUIRE A PASSWORD (TWO-FACTOR AUTHENTICATION) THAT WILL BE AUTOMATICALLY EMAILED TO THE MEMBER'S DEPARTMENT EMAIL WHEN THEY ATTEMPT TO ACCESS THE PROGRAM.

INJURED UNIFORMED MEMBERS OF THE SERVICE CAN ACCESS THE SYSTEM TO REPORT A LINE OF DUTY INJURY (LODI) AND THEN ELECTRONICALLY FORWARD THE REPORT TO AN INVESTIGATING SUPERVISOR. THIS NEW SYSTEM HAS ELIMINATED THE REQUIREMENT FOR TWO SUPERVISORS AT THE COMMAND LEVEL TO REVIEW THEN SIGN-OFF THE REPORT, WHICH WILL INCREASE EFFICIENCY AND CONVENIENCE. AFTER THE COMMAND'S INVESTIGATING SUPERVISORS' REVIEW, THE LODI WILL BE FORWARDED ELECTRONICALLY TO THE MEDICAL DIVISION FOR FURTHER PROCESSING.

OTHER FEATURES OF THE SYSTEM INCLUDE THE ABILITY FOR UMOs TO UPLOAD DOCTOR'S REPORTS, LAB RESULTS, PHOTOGRAPHS OR ANY OTHER DOCUMENTS THE MOS FEELS ARE IMPORTANT FOR RECORDING THE INJURY. SHOULD THE MOS REQUIRE FURTHER MEDICAL TREATMENT THIS SYSTEM WILL ELECTRONICALLY SEND THE UMOs AUTHORIZATIONS FOR MEDICAL CARE, AFTER APPROVAL FROM THEIR RESPECTIVE DISTRICT SURGEON. THIS INCLUDES PHYSICAL THERAPY, EXAMINATIONS AND SURGERY. THIS MAY ALLEVIATE THE UMOs FROM REPORTING TO THE DISTRICT SURGEON IF THEIR INJURY IS SEVERE AND THEY CANNOT TRAVEL TO THEIR RESPECTIVE MEDICAL DIVISION HEALTHCARE CLINIC. ADDITIONALLY, THE MOS WILL RECEIVE, VIA DEPARTMENT EMAIL, CONFORMATION OF APPROVAL OR DENIAL WITH A REASON, AS WELL AS THE ABILITY TO APPEAL THIS DECISION. FINALLY, THE NEW LINE OF DUTY INJURY REPORTING SYSTEM WILL BE USED TO REPORT EXPOSURES TO INFECTIOUS DISEASES AND HAZARDOUS MATERIALS.

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SHOULD ANY QUESTIONS ARISE, THE PROGRAM HAS A HELP FUNCTION THAT INCLUDES A MANUAL AS WELL AS "FREQUENTLY ASKED QUESTIONS." FURTHER QUESTIONS CAN BE DIRECTED TO THE MEDICAL DIVISION SICK DESK AT 718-760-7600.

AUTHORITY OF COMMANDING OFFICER, MEDICAL DIVISION